



**Loudon County
Highway
Department**

292 Blair Bend Drive
Loudon, TN 37774
865-458-6940
865-458-2617

DRIVEWAY PERMIT

Driveway site must be marked with painted stakes, tape, or a material easy to see.

Date _____

Name _____

Address of Driveway Site:

Phone _____

Name and distance of nearest road or intersection _____

Size of tile required (Minimum 15") _____

All driveways leading into county roads must be at least as high in elevation as the county road for a distance of 20 feet.

APPROVED: Yes _____ No _____

X _____
APPLICANT'S SIGNATURE

ROAD SUPERINTENDENT

This permit only serves as a recommendation for drainage tile placement and is not a guarantee of proper water flow. Loudon County Highway Department will be held harmless from any damage resulting from altered waterflow.

It is the owner's responsibility to maintain the driveway and keep it from washing onto the County right-of-way.

LOUDON COUNTY HIGHWAY PERMIT GUIDELINES
EDDIE SIMPSON, ROAD SUPERINTENDENT
(865) 458-6940

Prior to constructing a driveway that will connect to a Loudon County road, property owners must contact the Loudon County Highway Department for a driveway permit. The purpose of the permit is to assure the proper placement of new driveway connections to improve traffic safety and to reduce the costs of maintaining the roadway drainage system.

Guidelines for Obtaining a Driveway Permit

1. Contact the Loudon County Highway Department at 458-6940 to request a field inspection prior to constructing a driveway connecting to a county road. The property owner should provide his/her name, a day time phone number, address, subdivision name and lot number, and directions to the property.
2. The property owner should locate the center of the proposed driveway connection by placing an orange flag or spray paint at the edge of pavement.
3. A Highway Department inspector will inspect the proposed driveway location and complete a field inspection report within 48 hours of contacting the Highway Department for an inspection. The inspection report will approve the requested location or designate a new driveway location and specify the size of the drain tile required for adequate drainage.
4. A copy of the Highway Department field inspection report will be sent to the property owner and the Loudon County Office of Planning and Codes Enforcement.
5. The property owner may proceed with the driveway connection upon receipt of the Highway Department's field inspection report. When the work *is* completed, the property owner should contact the Highway Department for a final inspection.
6. A driveway permit approving the work will be signed by the Highway Superintendent and sent to the Loudon County Office of Planning and Codes Enforcement. The Code Inspectors will not issue a certificate of occupancy without a driveway permit from the Highway Superintendent.

Minimum Requirements for Driveway Construction

1. All driveways shall have a sufficient rock or stone base to keep mud and dirt off the county road.
2. Driveway drainage tiles must be galvanized metal, plastic or concrete. If plastic is used it must meet state specifications and have headwalls installed. All pipe must be covered with a minimum of 6" of crusher run stone. Driveway drain tile must have a minimum diameter of 15".
3. If the driveway has a 10% or greater slope from the county road, the first 20' of the driveway from the edge of pavement must be paved with concrete or asphalt. Concrete should have a minimum thickness of 4" or asphalt should have a minimum thickness of 2".

Property owners are responsible for maintaining driveways and cleaning up any material that washes off the driveway into the county right of way or road.